

## **Email Policy**

- All emails must be directed to maura@drmaura.com.
- While email is a convenient way to communicate with the office, please be aware that responding to emails does take time and expertise.
- Response time for short emails is 24-48 hours.
- We try to accommodate questions regarding treatment clarification at no charge. Simply put, if you have a quick/simple question about a supplement or diagnostic test we recommended or a therapy reaction you may be experiencing, by all means contact us.
- If your email inquiry requires the doctor to access your chart and study aspects of your case in order to answer the question, then a \$45 fee will apply.
- If your email inquiry requires any further research or if the doctor needs more information from you in order to answer your questions, or if your email inquiry involves discussion of new treatment options or symptoms, we will request that you schedule a consultation or wait until your next visit; the doctor will inform you of such.

Thank you for your understanding!